

Anleitung: Kalender zum Ausleihen von Geräten

Unter folgendem Link gelangt man zum Kalender (auch über Smartphone abrufbar):

<https://kalender.digital/8c4236758542f0f7a895>

Auf der Kalenderanzeige das gewünschte Datum auswählen und intuitiv ausfüllen, wie am folgenden Beispiel angezeigt.

The image displays four sequential screenshots of a mobile calendar application interface, illustrating the steps to add a new event.

- First Screenshot:** Shows the calendar for June 2022. A blue arrow points to the date June 14th (KW 24, Freitag) in the calendar grid.
- Second Screenshot:** Shows the event creation form. The title is 'Stand Up'. The date range is set from 14.06.2022 to 16.06.2022. The 'Ganzer Tag' (All Day) option is checked. The 'Wiederholen' (Repeat) option is set to 'Nie' (None). The 'Unterkalender' (Sub-calendar) is set to 'Sport'. The 'Wer' (Who) field is set to 'Max Muster'. The 'Wo' (Where) field is empty. Buttons for 'Speichern' (Save) and 'Abbrechen' (Cancel) are visible at the bottom.
- Third Screenshot:** Shows the event creation form with the same settings as the second screenshot, but the 'Sport' sub-calendar is highlighted in orange.
- Fourth Screenshot:** Shows the calendar grid with the 'Stand Up (Max Muster)' event added to June 14th. The event is highlighted in orange. The 'Fronlei' (Public Holiday) label is visible for June 16th.